

**Souldern Parish Council**  
**28<sup>th</sup> September 2023 at 7.30pm in the Village Hall**  
**Agenda & Summons to Councillors and Invitation to Members of the Public & Press**

1. **To receive apologies for absence:**
2. **Declarations of Interest** - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.
3. **To receive the minutes of the last meeting** 27<sup>th</sup> July 2023
4. **Public Participation** - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders.  
**Variation of Order of Business may apply**
5. **Clerks Report and Actions from previous meeting**

No	Action	Owner	Update
Feb23.03	AS to action 20mph limit	AS	<b>AUGUST UPDATE</b> – HD offered to send an email to OCC (Jeff Barrell – project manager)
Feb 23.05	AS to order replacement signs	AS	In hand August update – AS questioned the need for replacement sign, but after discussion it was agreed it is needed. <b>AS to progress</b>
June23.02	<b>Village upkeep</b> –Workparty to clean Church Lane ditch	NO	<b>NO to organise once foliage dies down.</b>
June23.04	<b>Changing Room electrics</b> – NO to obtain 1 further quote	NO	<b>AS to chase</b>
July 23.06	<b>Co-option of Councillor- AS</b> to post on noticeboards and Whatsapp group	AS	No responses received. NO had spoken to someone who may be interested and will report back at the next meeting
Aug23.01	<b>Playground</b> – AS to place order with Kompan	AS	Complete – Agenda item
Aug23.02	<b>Village Upkeep</b> - . HD to prioritise on the spreadsheet 10 tasks which should be completed before Christmas and circulate to all councillor and liaise with the Charity	HD	Complete - Agenda item
Aug23.03	<b>EV charging points</b> - . NO will attend the Webinar on 20 <sup>th</sup> September.	NO	

- 6 **Playground Update** – to receive update
- 7 **Village Upkeep** - to receive update
- 8 **Village Hall Trust Deed** - to receive update
- 9 **Tree Risk Assessment** – to receive update
- 9 **Planning** – to discuss the below planning applications.

[23/02192/LB](#)

Highland Cottage The Hill Souldern Like-for-like replacement of two front facing downstairs windows  
 Bicester OX27 7JE

[23/02407/F](#)

2 Cotswold Court Souldern Bicester Single storey rear extension, internal and external alterations to an existing residential dwelling and associated landscaping  
 OX27 7LQ

- 10 **Finance**  
 To approve monthly accounts payable

**Other Matters**

For information only and to advise on agenda items for next meeting

**Date of next meetings – last Thursday of the month**  
 26<sup>th</sup> October, 23<sup>rd</sup> November, 28<sup>th</sup> December

**Proposed dates for 2024**

25<sup>th</sup> January  
29<sup>th</sup> February  
28<sup>th</sup> March  
25<sup>th</sup> April  
20<sup>th</sup> May  
27<sup>th</sup> June  
25<sup>th</sup> July  
29<sup>th</sup> August  
26<sup>th</sup> September  
31<sup>st</sup> October  
28<sup>th</sup> November  
December ??

A square box containing a handwritten signature in black ink. The signature is cursive and appears to read 'Cathy Fleet'.

**Cathy Fleet - Parish Clerk - 07989 398 838**